**JOB TITLE:** Tenant Support Coordinator

**REPORTS TO:** Manager of Supportive Housing – oneROOF

**DURATION:** This is a **full time** position

**COMPENSATION:** To be negotiated

**APPLICATION DEADLINE** April 23, 2015

The Tenant Support Coordinator (TSC) works in as part of a team to establish supportive, healing relationships with tenants with the end goal of ensuring housing retention in a “housing first” environment. The TSC collaborates with tenants to achieve their goals in areas such as mental wellness, substance use, physical health, life skills and other areas identified by tenants.

**Education and Experience:**

- A Diploma in community social services; or education in mental health, addictions, concurrent disorders / co-occurring disorders and social work.
- One year of recent, related work experience with an emphasis on mental health, addictions, homelessness and/or social services.
- Or an equivalent combination of education, training and experience. We look at the whole person
- Current First Aid and CPR certification, and a valid driver’s license

**Job Skills, Roles & Responsibilities:**

- Collaboration – establish collaborative relationships with clients, working to increase their strengths
- Safely resolve crisis situations and respond nonjudgmentally to problematic behavior
- Develop and implement service plans, and be a strong advocate for the tenant
- Plan and facilitate group activities with tenants
- Understanding of youth engagement practices and principles
- Demonstrate understanding of anti-oppression principles
- Make positive contributions to the team, support and back up your co-workers at all times
- Knowledge of concurrent / co-occurring disorders including: mental health diagnosis, treatment and resources; and addictions resources, stages of change
- Knowledge of harm reduction concepts
- Understanding of Housing First principles and person-centred support coordination
Knowledge of treatment and supports for persons with complex social and health needs
Regular cleaning, cooking, and household responsibilities in conjunction with the youth residing in the house
Support tenants with life skills acquisition
Grocery shopping, meal planning and food preparation
Liaison with oneROOF Main
Case noting
Available to work at least one weekend day shift

Working in oneROOF Park Street Lodge will challenge your abilities, beliefs, tolerances, biases, sleep patterns and social life, not to mention witnessing daily the struggles, trauma, and injustices the people we serve must face.

It is not a job for everyone. But for those of us who do work here… it is an opportunity to make a difference. To provide the most basic of needs for someone – food, shelter, clothing – and to assist with attending to medical, financial and housing issues. To creatively solve problems otherwise deemed too complex or impossible. To witness the resiliency and self-determination of the human spirit on a daily basis. To work beside peers who share similar values as yourself

Please submit resume and cover letter on or before **APRIL 23, 2015** to the attention of Megan Svarich-Knights, Manager of Supportive Housing – msh@oneroof.org

We thank all applicants for their interest, however, only those selected for an interview will be contacted.